* Don’t discuss anything that is technical stuff but not on the main meeting but outside the meeting.
* George intro everyone.
* Last week there was a meet with Baraq and Timeline was drawn somewhat and be completed today at 06/02/2023.
* Individual update

1. Lewis put things on Trello.
2. Acrie and Ross on Gantt timeline
3. Ailish, George, Aimee done MoSCoW.

* Research articles are put on discord for further reading and weeding through on which might be useful to be used. Lewis sent the links.
* Tech support session will be done today to ask for equipment, development server, floor plans, and testing slots. George will be going down to do the asking.
* Project Initiation Report is to be peered reviewed, so a person will be assigned to us. If peer review was not done on time for Friday submissions it will be scrapped.
  + Ask Baraq to be our client as we do not have an actual client.
  + Can drop peer review if they do not respond.
  + An email from client/sponsor (screenshots and detailed email) to be put at the appendix.
* Agile software development segment will be good to look at for all as it will be useful in the process.
* Task for today

1. Tech support to be done today by George.
2. Acrie, Ross and Lewis on Gantt
3. Make a stake holder list (Need to find out)

* Follow up register on Moodle of P3.express is for the risk to be put on MOSCOW.
* Risk assessment is to be done for testing.
* FUR should only contain risks (issues & changes saved for later)